**Facilities Manager**

Hours: 37 hours p/w
Contract type: Permanent
Salary: £26,780 pa
Closing date: Deadline 6th December 2024, 12 midnight
Interview date: Tuesday 17th December 2024

As the Bowes Museum enters an exciting period of change, investment and transformation, we are seeking to recruit a Facilities Manager to join our team at one of the North’s foremost museums. The role will manage all aspects of maintaining and caring for the fabric of the Grade 1 listed building and Grade 2 listed parkland. As well as planning and delivering cyclical maintenance regimes, managing reactive repairs and supporting capital projects, the role will also lead the museums Fire Management and Security processes and strategies.

The Facilities Manager will play a critical role in ensuring our spaces are safe and in the best repair, working with our wider teams to create an amazing experience for all our visitors. Your operational planning, and risk management skills, dynamism and experience and ability to work with stakeholders, contractors and agencies, will help us ensure we have a safe and welcoming place for people to visit, that we are compliant with the law, in particular Health and Safety legislation, while helping deliver the Bowes’ exciting new vision as an future thinking museum of artists, designers and makers.

We are an equal opportunities employer. Diversity within our workforce, programmes and approaches is crucial to our mission of being equitable, sustainable and relevant. We particularly welcome applications from candidates who have been traditionally under-represented within the sector including but not exclusively those who identify as people of colour and/or people with disabilities.

To apply, please send an up to date CV and Covering Letter to hr@thebowesmuseum.org.uk Your Covering Letter should refer to the essential criteria noted in the role profile’s Person Specification. Please tell us about how your specific skills and professional experiences meet the different competencies, qualities and experiences required and give examples.