**Catering Supervisor**

Hours: 24 hours per week  
Contract type: Permanent  
Salary: £15,983 pro rata (£24,640 pa)  
Closing date: 18th March 2025  
Interview date: 26th March 2025

As the Bowes Museum enters an exciting period of change, investment and transformation, we are seeking to recruit a Catering Supervisor to join our Catering team. You will be a key player in the development of our award-winning café and wider catering offer

The visitor is central to our offer at The Bowes Museum, to succeed in this role you will be enthusiastic, motivated, able to work on your own initiative and collaborate with others. You will be responsible, among other things, for planning and implementing staff rotas, delivering the highest standards of customer care, food hygiene and allergen awareness, training of catering team members, and reconciling daily takings on EPOS. You will be an effective communicator and have strong organisational skills.

Some weekend and Bank holiday working will be required as well as some evening work for events, and exhibition previews.

We are an equal opportunities employer. Diversity within our workforce, programmes and approaches is crucial to our mission of being equitable, sustainable and relevant. We particularly welcome applications from candidates who have been traditionally under-represented within the sector including but not exclusively those who identify as people of colour and/or people with disabilities.

To apply, please send an up to date CV and Covering Letter to [hr@thebowesmuseum.org.uk](mailto:hr@thebowesmuseum.org.uk) Your Covering Letter should refer to the essential criteria noted in the role profile’s Person Specification. Please tell us about how your specific skills and professional experiences meet the different competencies, qualities and experiences required and give examples.